

2016 High Risk Youth Conference

MacEwan University Residence Accommodation Reservation Form

11050 -104 Avenue
Edmonton, AB T5K 2Y9
780-633-3623

May 15 - 18, 2016

Reserve your accommodation by faxing or emailing this completed form to MacEwan University Residence at:

Fax: 780-497-4659

E-Mail: stay@macewan.ca

Arrival Date Departure Date
(MM/DD) (MM/DD)

Group Name (If Applicable): High Risk Youth Conference

Guest Name
Last First

Address

City Province Postal Code

Phone Cell

E-mail
(E-mail address where confirmation can be sent)

Accommodation Request

#	Bachelor Suite (1 double bed)	\$71.10/suite/night	# of guests ____ (Max 2)
#	Two Bedroom Suite (2 double beds)	\$98.10/suite/night	# of guests ____ (Max 4)
#	Four Bedroom Suite (4 double beds)	\$215.10/suite/night	# of guests ____ (Max 8)
#	Queen Hotel Room (1 Queen Bed)	\$89.10/room/night	# of guests ____ (Max 2)
#	Queen/Double Hotel Room (1 Queen & 1 Double)	\$98.10/room/night	# of guests ____ (Max 4)

Rates are subject to 5% GST, 4% Provincial Tourism Levy and 3% Municipal Tourism Levy

- Credit card information is required to secure a reservation.
- Cancellations and changes may be made to a reservation up to **48 hours (business days) prior to arrival. After this time, all charges for all nights' accommodation will be applied to the credit card on file. There will be no refunds or adjustments for cancellations, no shows, late arrivals or early departures.**
- Full payment for all nights' accommodation and parking due upon arrival.
- Suites are not equipped with dishes or cooking utensils.

Credit Card Information to Secure Reservation

<input type="checkbox"/>	VISA	<input type="checkbox"/>	MasterCard	<input type="text"/>	<input type="text"/>
				Card Number	Expiry Date
<input type="text"/>		<input type="text"/>		<input type="text"/>	
Cardholder Name		Phone Number		Cardholder Signature	

The personal information requested on this form is collected and protected under the authority of the Alberta Freedom of Information and Protection of Privacy Act. The information is used for the purposes of managing the accommodation arrangements.

MacEwan University Residence Internal Use Only		
Confirmation # _____	Entered by _____	Confirmation sent _____